



# Summary of Snack Coordinator Responsibilities

## Before Club Day

- Pray for the children's hearts to be receptive and for God's love to be evident through you as you minister to them
- Get the number of children enrolled from Club Coordinator—both the total number and the number by grade—Prepare for 15-20 extra children especially the first few weeks
- Enlist volunteers to bake/assemble goodies or provide money for a week/month of club—visit Sunday School classes, missions groups, individuals who love to cook
- Coordinate with volunteers the number of snacks needed, type of snack for the week, and drop off time/place
- Package snacks in baggies if needed
- Obtain a list of children with allergies from the coordinator and make a special snack if needed

## Day of Club

- Arrive 30 minutes before the club begins and sign in at the office
- Divide out the snack by grade with the appropriate numbers—leave a few extras at each grade location as well as napkins / paper towels
- After snack time is over, go around and collect any snacks that are leftover and clean up any trash left on the floor
- You are free to leave at this point if necessary, but if you are able, stay and sit among the kids during club time to help with crowd control

## Snack Ideas

- Make sure the snack is something that the children can eat quickly and will not cause them to be too hyper!
- **Drinks**—if there is a water fountain in the room, that is sufficient—you can also buy small individual water bottles or Capri Suns/Juicy Juice/etc. (These juice drinks are sticky when spilled, so be ready to clean up!)
- **Food**—Chips, Cookie, Rice Krispie Treat, Granola Bar, Peanut Butter Crackers, Fruit, Popcorn/Pretzel/Goldfish Mix, Little Debbie Snacks, Fruit Roll Ups, Graham Crackers